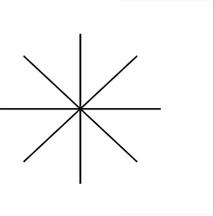


(Filled out by Applicant) BLOCK _____ LOT _____	<u>APPLICATION for STREET NUMBER(S)**</u> OFFICE OF THE PRESIDENT OF THE BOROUGH OF BROOKLYN TOPOGRAPHICAL BUREAU - STREET NUMBER DIVISION 209 JORALEMON STREET, ROOM 340, BROOKLYN, NY 11201 TEL: (718) 802-3816 FAX: (718) 802-3735	<i>Sanborn Atlas Information</i> VOL. _____ PAGE _____
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Topo Site/Plot Plan 		
	THE HOUSE NUMBER(S) ASSIGNED MUST BE DISPLAYED CHAP. 5 SECT. 3-505 ADMIN. CODE; CITY OF NY	

APPLICANTS NAME: _____ COMPANY: _____ ADDRESS: _____ PHONE NO.: _____	FILLED OUT BY TOPO STAFF ASSIGNED BY: _____ REVIEWED BY: _____	DATE _____ (Dated by Topo Dept.)
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PURPOSE OF APPLICATION (check where appropriate)

- New construction - existing lot**
(Must be accompanied by PW-1 & PD-1 application signed by PE or RA)
- New construction - new subdivision/consolidation/reconfiguration**
(Must be accompanied by PW-1 & PD-1 application signed by PE or RA -- **PLUS** a copy of a signed Tentative Lot form from Dept. of Finance)
- Demolition**
(Must be accompanied by PW-1 & PD-1 application signed by PE or RA)
- Renovation of existing structure**
(Must be accompanied by PW-1 & PD -1 application signed by PE or RA)
- Existing structure - application for new, additional or verification of address**
(For application w/out PW-1 Form, only the owner of the property with a copy of the deed & Schedule A can make request. If applicant is not owner then notarized letter authorizing them as representative is needed)

INSTRUCTIONS TO APPLICANT

1. Check **PURPOSE OF APPLICATION** above.
2. Attach appropriate documentation as required.
3. **NO RED INK/PENCIL ON TOPO OR DOB FORMS**
4. Complete ground/1st floor plan including the following:
 - north arrow
 - all street names
 - dimensions of site
 - distance to nearest corner
 - location of entrance ▲

APPLICANT COMMENT/REQUEST

NOTE: THIS FORM MAY BE USED FOR SITES WITH A LOT SIZE OF 5,000 SQUARE FEET IN AREA OR LESS. APPLICATIONS FOR SITES WITH A LOT SIZE GREATER THAN 5,000 SQUARE FEET MUST INCLUDE GROUND OR FIRST FLOOR PLANS (No bigger than 11x17). PLANS ARE ALSO REQUIRED FOR ANY LOT IN WHICH ADDITIONAL ADDRESSES ARE REQUESTED OR AN ENTRANCE DISCREPANCY. PLANS MUST HAVE ORIGINAL STAMP AND SIGNATURE OF A NEW YORK STATE PROFESSIONAL ENGINEER (P.E.) OR REGISTERED ARCHITECT (R.A.)

**** \$100 fee per house number. (Bank Certified Checks/Money Orders payable to Brooklyn Borough President's Office, Credit/Debit Cards)**