APPLICATION for STREET NUMBER(S)**
OFFICE OF THE PRESIDENT OF THE BOROUGH OF BROOKLYN
TOPOGRAPHICAL BUREAU - STREET NUMBER DIVISION
ROOM 340, BOROUGH HALL, BROOKLYN, NY 11201
TEL: (718) 802-3816 FAX: (718) 802-3735

BLOCK _______ VOL. _______
LOT _______ PAGE _______

THE HOUSE NUMBER(S) ASSIGNED MUST BE DISPLAYED
CHAP. 5 SECT. 3-505 ADMIN. CODE; CITY OF NY

INSTRUCTIONS TO APPLICANT
1. Check PURPOSE OF APPLICATION above.
2. Attach appropriate documentation as required.
3. NO RED INK/PENCIL ON TOPO OR DOB FORMS
4. Complete site/plot plan including the following:
   - north arrow
   - all street names
   - dimensions of site
   - distance to nearest corner
   - footprint of building and location of entrance

APPLICANT COMMENT/REQUEST
__________________________________________
__________________________________________

NOTE: THIS FORM MAY ONLY BE USED FOR SITES WITH A LOT SIZE OF 5,000 SQUARE FEET IN AREA OR LESS.
APPLICATIONS FOR SITES WITH A LOT SIZE GREATER THAN 5,000 SQUARE FEET MUST INCLUDE 10 COPIES OF
GROUND OR FIRST FLOOR PLANS (No bigger than 11x17). EACH PLAN MUST HAVE ORIGINAL STAMP AND SIGNATURE OF
NEW YORK STATE PROFESSIONAL ENGINEER (P.E.) OR REGISTERED ARCHITECT (R.A.).

** $100 fee per house number. (Bank Certified Checks or Money Orders payable to Brooklyn Borough President’s Office. Cash accepted.)